



Republic of the Philippines

DEPARTMENT OF EDUCATION
RECORDS SECTION, SDO MARINDUQUE

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Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM

SGOD-2026-024

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisor, Boac North District
Public Schools District Supervisor, Mogpog District
School Head, Ilaya National High School
School Head, Mogpog Central School
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
OIC, Schools Division Superintendent

SUBJECT: **SUBMISSION OF MANDATORY REQUIREMENTS FOR THE REBISCO -DEPED SCHOOL CANTEEN PROJECT**

DATE: February 3, 2026

Attached is Regional Memorandum ESSD-2026-021 dated January 30, 2026 from the Office of the MIMAROPA Region Regional Director, Dr. Nicolas T. Capulong, CESO III titled "Submission of Mandatory Requirements for The Rebisco - Deped School Canteen Project", directing beneficiary schools of the REBICONSTRUCT School Renovation Project to submit the mandatory requirements in preparation for the project implementation.

All concerned are expected to comply with the procedures and timelines indicated in the attached memorandum.

Immediate dissemination of and compliance with the content of this Memorandum are desired.

/SGOD-SHN-SPF

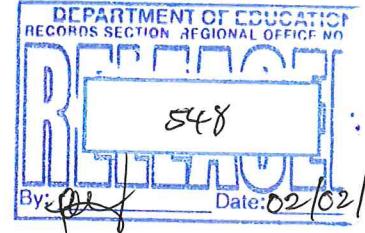


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Republic of the Philippines
Department of Education
MIMAROPA REGION

Office of the Regional Director

REGIONAL MEMORANDUM

ESSD-2026-021

TO : SCHOOLS DIVISION SUPERINTENDENT OF MARINDUQUE
SCHOOLS DIVISION SUPERINTENDENT OF ROMBLON
ALL OTHERS CONCERNED

FROM : *For* NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director

SUBJECT : SUBMISSION OF MANDATORY REQUIREMENTS FOR THE
REBISCO - DEPED SCHOOL CANTEEN PROJECT

DATE : January 30, 2026

In line with the Memorandum of Agreement (MOA) between the Department of Education (DepEd) and the Rebisco Group for the implementation of the **REBISCONSTRUCT School Canteen Renovation Project**, all concerned Schools Division Offices (SDOs) and School Heads of identified beneficiary schools are hereby directed to submit the mandatory requirements in preparation for the project implementation.

A. List of Schools for School Canteen Renovation

SDO Romblon

Elementary:

- San Jose Central School

Secondary:

- San Jose Agricultural High School

SDO Marinduque

Elementary:

- Mogpog Central School

Secondary:

- Ilaya National High School

B. Mandatory Requirements for Submission

The following documents shall be submitted by the identified schools:

1. School Profile
2. Current School Canteen Layout (with measurements)

3. School Canteen Photos
 - o Interior and exterior
 - o Long shot and close-up shots
4. Structural Assessment
5. Point of Contact at the School Level, indicating complete name, mobile number, and email address

All required documents shall be submitted via email (Google Drive or links are not allowed) to the following Rebisco Project Team contacts:

- genevieve.domingo@rebisco.com.ph
- bruce.dato@rebisco.com.ph
- rudy.calgago@rebisco.com.ph

The deadline for submission of complete requirements is on February 6, 2026. Incomplete or late submissions may affect the inclusion of the school in the succeeding phases of the project, including site visits, bidding, and mobilization.

For inquiries, please contact Esmeraldo G. Lalo, EdD, Chief, ESSD and/or Dr. Maria Anna Irene M. San, Medical Officer IV, through email address essd.mimaroparegion@deped.gov.ph

For information and appropriate action.